



2023-2024

# THE AMERICAN LEGION

## CONSOLIDATED POST REPORT

The Consolidated Post Report (CPR) was established in 1975 in order to assist departments in the documentation of the various activities a specific post has done during the twelve-month reporting period, June 1 through May 31. The CPR may be the most beneficial document the post will complete. The post's information, combined with that of other posts, is used when the National Commander and others testify on Capitol Hill as mandated by our federal charter. Each post has a story to tell and when we speak collectively our strength is magnified.

If the post did not participate in a program listed on the report, or if unable to get the information by the requested date, leave the section blank. If the post only has one program, then that should be the one reported. If you can't get exact amounts or numbers, please make a reasonable estimate.

Many questions call for figures, such as the number of funeral honors provided or the number of cases handled by the post service officer. Some of the items being assessed, like The American Legion National Emergency Fund, ask for the number of dollars spent. Do not report cents. Round the response to the nearest dollar.

All answers to the boxes and the fill-ins should be typed or printed clearly using a pen with black or dark blue ink. Some questions can be answered by putting an "X" in the ☐ provided. An "X" means "Yes." A blank means "No."

The CPR can also be completed online on [myLegion.org](https://myLegion.org). Make sure to have all the information ready, then simply sign-on and look for **Consolidated Post Reports** on the left sidebar. After completing the form, click on the "Submit" button to send the report to National Headquarters; a copy will automatically be sent to your department headquarters, as well. The on-line CPR form will be made available each year after the blank forms are distributed to the departments (usually in February). On-line submission will be available at [myLegion.org](https://myLegion.org) through July 1st, the cutoff for receipt of forms at National Headquarters.

When using the paper form, send the original and one copy to the department headquarters by the date specified. Keep the third copy for the post records. Paper forms may be scanned and sent directly to national at [mssforms@legion.org](mailto:mssforms@legion.org).

The post will undoubtedly have activities which cannot be adequately covered on the report form (for example, the number of post chaplain visitations and services performed each year). If so, attach a written description with pictures and articles, if applicable, to the national and department copies of the form. The narrative report will be reviewed by personnel at National Headquarters responsible for specific programs and shared with *The American Legion Magazine* staff.

The CPR is a measure of performance for the post and shows it is  
**"VETERANS STRENGTHENING AMERICA"**

**Department Reminder: July 1 is the final date for transmittal to National Headquarters for post reports to be included in the national tabulation for the specified reporting year.**



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Department of (1)

Post No. (2)

District No. (3)

Final 2022-2023 Membership (4)

City (5)

State (6)

VETERANS AFFAIRS AND REHABILITATION

7  no. of cases handled by service officer(s)

8 \$  emergency aid given to veterans from post funds

9  no. of volunteer hours recorded at VA hospitals

10 \$  contributions to *VA Voluntary Service* program

11 ☐ has a *VA Voluntary Service* coordinator

12  no. of *VA Voluntary Service* volunteers

NATIONAL SECURITY

13  *Blood Donor program* - no. of units donated

14  *Blood Donor program*: no. of blood donors

15  *ROTC medals* - no. presented by post

16 ☐ has a *National Security* chairperson

17 ☐ has a *Crime Prevention/Law and Order* program

18 ☐ has a *Fire Prevention/Protection* program

19 ☐ participates in *Homeland Sec/Disaster Relief*

20 ☐ has a *POW/MIA* chairperson

21 ☐ has *Law Enforcement of the Year* program

22 ☐ has *Fire Fighter of the Year* program

23 ☐ post has color guard / rifle team

24 ☐ wake services honors provided for veterans

25  no. of funeral honors provided for veterans

26 \$  funeral cost to post

27 ☐ post has ceremonial rifles or static display

28  number of static displays (guns, cannons, etc.)

MEDIA AND COMMUNICATIONS

29 ☐ has media relations/PR officer

30 ☐ produces a post publication

31 ☐ maintains a website

32 ☐ distributes a post e-newsletter

33 ☐ has post social media accounts (Facebook, Twitter, Instagram, etc)

34  no. of times post mentioned on radio

35  no. of times post mentioned on TV

36  no. of times post mentioned in newspaper (stories)

VETERANS EMPLOYMENT AND EDUCATION

37 ☐ has employment chairperson

38 ☐ has *Homeless Veterans* chairperson

39 ☐ participates in career fairs

40  no. of veterans referred to *LVER* or *DVOP*

41  no. placed in employment

42  no. placed in job training program

43 ☐ promotes programs such as *Employer of the Year*

44 ☐ post submitted award: *Homeless Veterans Outreach*

45 ☐ post submitted award: *Employer of the disabled*

46 ☐ post submitted award: *Employer of Older Workers*

47 ☐ award to *Local Veteran' Employment Representative (LVER)*

48 ☐ award to *Disabled Veterans' Outreach Program (DVOP)*

49 ☐ award to local office

50 ☐ award for Employer of veterans, large cat/+200 employees

51 ☐ award to Employer of veterans, med cat/50-200 employees

52 ☐ award for Employer of veterans, small cat/less than 50 emp

AMERICANISM

53  *Boys State*: no. of boys sponsored

54 \$  *Boys State*: cost to post

55 \$  *American Legion Legacy Scholarship*: amt donated

56 ☐ participates in citizenship/naturalization activities

57 ☐ *Baseball: American Legion Baseball* team sponsored

58 \$  cost of baseball team sponsorship

59 ☐ other athletic teams sponsored

60 \$  cost of other teams

61 ☐ *Scouting*: sponsors scout unit(s)

62  no. of youths in Legion Scouting

63 \$  donated to scouting activities

64 ☐ *Oratorical Contest*: sponsored local contest

65  no. of local Oratorical contestants

66 \$  Oratorical cost to post

67 ☐ participates in *School Award* program

68  no. of awards presented

69 ☐ participates in *American Education Week*

70 \$  cost of American Education Week

71  no. of scholarships awarded

72 \$  cost of scholarship awards

73 ☐ participates in *Vets in the Classroom*

74 \$  *Vets in the Classroom* cost to post

75 ☐ participates in *Flag Day*

76 ☐ participates in *Get Out The Vote*

77 ☐ participates in *Veterans Day*

78 ☐ participates in *Memorial Day*

79 ☐ participates in *American Legion Birthday*

80 ☐ participates in *Four Chaplains Sunday*

81  *Community Service*: Estimated no. of hours of service

82 \$  *Community Service* cost to post

83  *Jr Shooting Sports Prog Club*: no. of clubs

84  *Jr Shooting Sports Prog Club*: no. of youth involved

85 \$  *Jr Shooting Sports Prog* cost to post

86 ☐ *Youth Cadet Law Enforcement*

87  *Youth Cadet*: no. of youth involved

88 \$  *Youth Cadet*: cost to post

89 ☐ participates in *National Day of Prayer*

CHILDREN & YOUTH (C&Y)

90  no. of *C&Y activities* held

91 \$  cash aid given to benefit children

92 \$  value of goods given to children (reasonable estimate)

93  no. of children given aid (cash or goods)

94  no. of volunteer hours for C&Y programs and activities

95 ☐ participates in *Halloween Safety*

96 ☐ participates in *Health & Child Safety*

97 ☐ participates in *April is C&Y Month*

98 ☐ participates in *National Family Week*

99 \$  parties, dinners, prizes and gifts

100 ☐ participates in *Temporary Financial Assistance (TFA)*

101 \$  *TFA*: cost to post

102 \$  administrative costs (paper, equipment, etc.)

103 \$  cost of all other child service charities

104  *American Legion Veteran & Children Foundation*

105 \$  *Veteran & Children Foundation*: cost to post

INTERNAL AFFAIRS & MEMBERSHIP

106 ☐ *American Legion Riders*: has Riders group

107  no. of Legion family members in Riders group

108 ☐ participate in *Legion Riders Legacy Run*

109 \$  *Legacy Run*: cost to post

110 ☐ *Sons of American Legion*: has squadron

111  *Sons of American Legion*: no of Sons in squadron

112 ☐ participate in *National Emergency Fund*

113 \$  *National Emergency Fund*: cost to post

114 ☐ *American Legion Amateur Radio Club*: has radio club

115 \$  *American Legion Amateur Radio Club*: cost to post

116 ☐ Participated in *Buddy Check*

117  Number of members contacted

118 ☐ Participated in *Veterans Service Days*

119  Number of events hosted

120 ☐ participates in *Operation Comfort Warriors*

121 \$  all other fund raising not captured above

122  Volunteer hours not captured above



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