

EMPLOYER OF VETERANS AWARD

History: In 1969, the National Economic Commission expanded its Employer Awards Program by including employers of veterans. In 1992, the number of awards for employers of veterans was increased. Today, Departments may submit **one** nomination each for small companies with 50 or fewer employees, medium sized companies with work forces of 51 to 200, and large companies with 201 or more employees.

These three awards, one in each of the three employer of veterans size categories, are presented at the National Convention. In order to be eligible for the Employer of the Year Awards, nominees must meet the following criteria:

- 1) At least 10 percent of the employer's work force must be veterans.
- 2) The employer must have been in business for at least five years.
- 3) The employer cannot restrict employment to veterans only.
- 4) The nominee must be a private sector employer. In other words, the nominee cannot be a city, state or federal employer.

Deadline: Submission of nominations in the Employer of the Year Award category should be submitted to Department Headquarters by **December 30**.

Procedure: Nominations must be sent to Department Headquarters. The Department then selects one nominee (in each category) as its winner. It then forwards the nomination form for the winning employer to the National Economic Commission. That nomination form must be signed by the Department Adjutant.

Only those nominations that include adequate documentation on the nominee's employment practices concerning veterans will be considered for the awards. It is recommended that you provide a copy of the company's written policy on employment of veterans, if available, a description of how the employer supports veterans' activities in the community, and any other reasons why the nominee should be selected to be the winner.

Nomination Form: A copy of the official nomination form follows. Posts may reproduce this form for wider distribution. Additional copies may also be obtained by writing or calling Department Headquarters. This form may also be found on the Legion website at www.mainelegion.org.



THE EMPLOYER OF VETERANS AWARD

Nomination form

Department of: _____ Date: _____

Legion Post's number and name: _____

Employer's Size:

Small (50 or less employees) _____ Medium (51-200) _____ Large (201 or more) _____

PLEASE PRINT OR TYPE INFORMATION

1. **Exact** name of company: _____

2. Business address: _____

3. Name and title of the company's contact person: _____

4. Contact person's telephone number: _____

5a. Is the employer a branch or subsidiary? _____

5b. If yes, what is the name and address of the parent company? _____

6. Date the company, or branch, was established? _____

7. Average number of employees over the past five years? _____

8a. Is the company's business seasonal? _____

8b. If yes, how many employees are full-time? _____

8c. How many are part-time employees? _____

9a. Total employees: _____ Number of veterans: _____ Percentage of veterans: _____

10. Total hires last year: _____ Number of veterans: _____ Percentage of veterans: _____

Only those nominations that include adequate documentation on the nominee's employment practices concerning veterans will be considered for the National Employer of Veterans Awards. It is recommended that the nominator provide a copy of the company's written policy on employment of veterans, if available, a description of how the employer supports veterans' activities in the community, and any other reasons why the nominee should be selected to be the Employer of Veterans Award winner.

Nominations by Posts and individuals need to be sent to The American Legion, Department of Maine, 5 Verti Drive, Winslow, Maine 04901-0727 by **December 30**.

Name, title, address, and daytime telephone number of the person making the nomination:

Approved: _____ Date: _____

Department Adjutant